### WASHINGTON COUNTY PUBLIC SCHOOL DISTRICT



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Sandersville, Georgia 31082
478-552-3981(Phone)
478-552-3128 (Fax)
www.washingtoncountyschoolsga.org

Mr. Timothy May, Superintendent

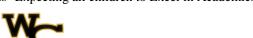
#### **Board of Education**

Mr. Robert Blocker, Chairman Dr. Allen Gray, Vice Chairman Ms. Rita Hunt Mrs. Leigh Jordan Mr. Rodney Walker

## Certificated Application for Employment

Thank you for your interest in working for the Washington County Board of Education. Please carefully read and complete this application in entirety. Incomplete applications will not be processed. All Applications are kept on file for two years form the date submitted. Completed applications should be submitted to WCBOE Human Resources Department, attn: Tabitha Hatfield. Application can be delivered in person or submitted by email to <a href="mailto:thatfield@washington.k12.ga.us">thatfield@washington.k12.ga.us</a>.

Position applied for:		
Date of Application:		
Applicant's Name:	Phone	:
Address:	City:	St: Zip:
Email:	<u> </u>	
SSN: Certification ID #:		
Have you previously filed an application with WC	BOE? Yes	No Date:
Have you previously been employed by WCBOE?	Yes No	Dates:
Are you currently under contract? Yes	No	
Are you prevented from lawfully becoming emplo (Verification of citizenship or immigration status required upon employment		y? Yes No
What date would you be available to begin work?	·	



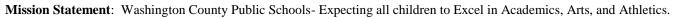
#### Section I

**Work Experience:** Report I chronological order, beginning with the most recent position, all full-time teaching and administrative experience including teaching in accredited colleges. Report work as a substitute teacher under the "Other Work Experience" section of this form. Continuous experience in one school should be reported on one line. Attach a separate sheet if necessary.

School Name:	System Name:
Address:	
Date of Employment:	Position(s):
Supervisor:	Phone:
School Name:	System Name:
Address:	
Date of Employment:	Position(s):
Supervisor:	Phone:
School Name:	System Name:
Address:	
Date of Employment:	Position(s):
Supervisor:	Phone:
School Name:	System Name:
A 1 1	
Address:	
Date of Employment:	Position(s):
Supervisor:	Phone:



Military:					
Branch:	Date of	Service:	Highest Rank:		Type of Discharge:
Other Work Experier	nce:				
Employer		Jo	b Title	Da	tes of Employment
Address:					
Supervisor:				Phone:	
Employer		Jo	b Title	Dates of Employment	
Address:					
Supervisor:				Phone:	
Employer	•	Jo	b Title	Da	tes of Employment
Address:					
Supervisor:			Phone:		
Section II					
Education: Official tr High School:	anscripts re	quired prior to	being offered and City:	d signing a	st:
Dates attended:	Dates attended: Diploma/Degree:		Major:		Minor:
College:		City:		St:	
Dates attended: Diploma/Degree:		Major:		Minor:	
College:		City:		St:	
Dates attended:	es attended: Diploma/Degree:		Major:		Minor:
Other:		City:		St:	
Dates attended: Diploma/Degree:		Maior:		Minor	





Student Teaching: Will If yes:	you complete or	have you	completed	student	teaching	g? Yes No	
School name:			City:			St:	
Dates of placement: Subject/Grade:		le:	Supervising Teacher:		<u> </u>		
School name:			City:		St:		
Dates of placement:	Subject/Grad	de: Supervisin		ng Teach	ng Teacher:		
If student teaching has c supervising teacher:	occurred within t	he last 3 y	years, prov	ide phone	e numbe	r & email of	
Name:		Phone:	: Email:				
Name:		Phone:	e: Email:				
If you graduated within	the last 3 years,	provide p	hone numb	er & ema	il of you	ır college supervisor:	
Name:		Phone:	hone: Email:				
Name:		Phone:	Email:				
National Teacher Exam (	(subject to officia	al verifica	tion):				
State taken		Date taken		Score			
Section III Certification: Copies of Washington County Boar  1. Do you presently If yes:	d of Education.				fered er Yes	mployment with the	
	eld	Expiration	on Date	Certifi	cate #	Retirement #	
If no, have you applied t	for a Georgia too	ching cort	rificato?	Yes	No		
If no, have you applied f Date applied:	_	_					
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2. Have you previously held a If so:	Probationary and/	or Provisional Georgia	certificate?	
Date of expiration:	Field:			
System name where employed when	certificate was held:			
, , ,	_			
3. Do you presently hold or have yes No	you ever held a teachir	ng certificate from another	state?	
Type Field	Expiration Date	piration Date Certificate # S		
4. Have you taken the Georgia Te	ascher Certification Tes	t? Yes No		
•				
If yes: Area taken:	Passed	: Yes No Score:	<del></del>	
Georgia school system? Yes No  If yes: System name:  Section IV  Personal and Professional Data:  1. Reason for leaving your last teaching/administrative position:				
<ol><li>Have you taught sufficient years in any other Georgia public school system so as to acquire "tenure" under the Georgia Fair Dismissal Law? Yes NO</li></ol>				
If yes; list the name(s) of the school system(s) and dates of employment.				
Name of School System		Dates of employment		
3. Are you presently under contract with any other school system? Yes No If yes; list the name of the system, location and date contract expires.				
Name of School System	Location	Date of expi	ration	
1 list any special honors or distin	actions vou bovo rossi	ed in collage of in volue care		

4. List any special honors or distinctions you have received in college or in your career:



- 5. List professional clubs or organizations of which you are a member:
- 6. List any special interests or hobbies:
- 7. Mark any of the following you are qualified and/or willing to direct or coach:

Yearbook	Band	Chorus	Debate	Drama
Football	Baseball	Track	Tennis	Golf
Softball	Wrestling	Basketball	Soccer	Cheerleading
Dance	Gymnastics	Clubs	Other:	

8. Have you ever: (each question must be answered)

Yes	No	
		Failed to have a contract renewed with a school system?
		Broken a contract with a school system?
		Been dismissed from employment with a school system or asked to resign?
		Had a teaching credential denied, revoked or suspended in any state?
		Pled guilty to or been convicted of any offence relating to the manufacture, distribution, sale or possession of any illegal drugs?
		Pled guilty or no contest to, or been convicted of any other criminal offense other than a minor traffic offense?
		Received an unsatisfactory performance evaluation from an employer?

If you answered yes to any of the above questions, you must attach a detailed explanation to this
application. The explanation should include the specific offense, the disposition of the offense, and the
date, court, county, and state where you were charged.

#### Section V

**References:** Your application will not be given proper consideration without full names, complete addresses, telephone number and email of all references. Persons listed as references should be qualified to answer questions concerning your qualifications for the position you seek. Include principals and supervisors under whom you have taught. If you are a beginning teacher, include cooperating teacher, college supervisor, and/or major professors. **Do not include neighbors, friends or relatives.** 

Do you have a placement file? Yes No

• If you are a beginning teacher, you must request that your placement file be forwarded to this office if you are a beginning teacher.



# PLEASE INCLUDE REFERENCES EVEN IF YOU HAVE A PLACEMENT FILE. COMPLETE ADDRESSES ARE REQUIRED INCLUDING ZIP CODES.

Name:	School/Organization:	Position:	
Address:			
Street Phone:	Email:	St Zip	
Name:	School/Organization:	Position:	
Address:			
Street Phone:	Email:	St Zip	
Name:	School/Organization:	Position:	
Address:			
Street Phone:	Email:	St Zip	
Name:	School/Organization:	Position:	
Address:			
Street Phone:	Email:	St Zip	
Name:	School/Organization:	Position:	
Address:			
Street Phone:	Email:	St Zip	



Section VI Autobiography: In your own words, please tell u education as a career.	s about yourself, including why you chose
CONSENT FOR FINGERPRINTING A	AND CRIMINAL BACKGROUND CHECK
I understand that in the event I am offered a position with certification by the Professional Standards Commission, I r background check in accordance with the Official Code of I further understand that the information obtained from the decisions.	nay be required to be fingerprinted and have a criminal Georgia annotated 20-2-211(e)(1).  ne criminal background check may be used in employment
and all officials, representatives and employees of the form of character, invasion of privacy, intentional infliction of of a lunderstand I will be issued only a temporary contract of a lunderstand I will be issued only a temporary contract of a lunderstand I will be issued only a temporary contract of a lunderstand I will be issued only a temporary contract of a lunderstand I consent for false or misleading information or the information of the lunderstand for any former employer of mine to furnish any i my performance as an employee, and waive any right I may filing application for employment with the WCBOE, if e the WCBOE. I authorize full investigation of the information representatives of the WCBOE contacting my references, penforcement authorities. I also understand that any misstand reason for non-employment or dismissal from employment	employment pending the outcome of a criminal record check- centional withholding of material facts, including facts for immediate termination. Information form my personnel file or evaluations relative to by have for such information to remain confidential. Imployed, I agree to abide by all the policies as set forth by non given in this application and consent to the previous employers, schools attended, court officials, and law attement or omission of any information requested shall be a
Applicant's Signature:	Date:

Washington County Board of Education is an equal opportunity employer and does not discriminate in employment on the basis of race, color, sex, religion, cred, national origin, age or disability.

