

VACANCY NOTICE

Ridge Road Primary School Early Childhood Teacher

JOB TITLE:	Early Childhood Teacher		
REPORTS TO:	Principal		
FLSA STATUS:	Exempt		
CLASSIFICATION:	Certified	TERM OF EMPLOYMENT:	10-month position

Duties and responsibilities

- Classroom management, innovation and creativity
- Create lesson plans aligned to state and national standards and curriculum frameworks
- Plan, prepare, and deliver instructional activities including literacy strategies, graphic organizers, and integration of technology (at least once per week)
- Require verbal and written student responses using the language of standards
- Develop incentives to engage all students using performance tasks
- Establish and communicate clear objectives for all learning activities
- Collaboratively analyzing student data and use of success criteria
- Develop professional relationships with other agencies and programs
- Maintain grade books
- Regularly collect and analyze student work and provide teacher commentary
- Establish and enforce a set of rules for the classroom
- Set goals with students and parents
- Have student/parent conferences to keep parents updated on their child's progress
- Prepare students for standardized tests
- Monitor the halls in between classes
- Identify students who are not meeting, meeting, or exceeding standards and implement RTI/MTSS guidelines.
- Recognize problematic behavior in students
- Create a positive educational climate for students to learn
- Meet course and school-wide student performance goals
- Participate in ongoing professional learning
- Use data to drive decision making
- Build positive working relationships with staff, students and parents
- Other duties as assigned

Qualifications

Minimum

- Bachelor's degree

Preferred

- Empathy to care for students
- Good classroom management, innovation, and creativity
- Excellent communication and listening skills
- Ability to communicate issues to parents
- Holds a state teaching certification
- Ability to get the most out of any student

Working Conditions

- Work is performed in a classroom setting and other areas of the school campus, including outdoors.
- Requires standing and walking for extended periods.
- Involves frequent interaction with students, parents, staff, and administrators.
- Must be able to manage classroom materials and lift or carry instructional supplies up to 25 pounds.
- Exposure to normal classroom noise levels.
- Occasional outdoor supervision duties.
- May be required to attend meetings, training sessions, and school events outside of normal work hours.
- Must be able to respond quickly to emergencies and maintain emotional stability under stress.
- Regular and predictable attendance is an essential function of the job.

How to Apply

Internal applicants, please send a cover letter and current resume to:

Human Resources Department
Attn: Tabitha Hatfield
thatfield@washington.k12.ga.us

External applicants can apply online at www.teachgeorgia.org or by submitting a Washington County Board of Education Certificated Application for Employment, resume to:

Human Resources Department
Attn: Tabitha Hatfield
thatfield@washington.k12.ga.us

Position open until filled

The Washington County Board of Education is an Equal Opportunity Employer.